

LIAISON MEMORANDUM

NUMBER 10-04

To: Agency Liaisons & Payroll Officers

From: Cindy Rougeou
Executive Director

Re: 2009 Annual Member Account Statements – Agency Report

Date: March 3, 2010

Within the next two weeks, you will receive a copy of the 2009 Annual Statement Summary Report for anyone who was an employee of your agency over the past calendar year who is/was a member of LASERS. Individual statements will only be mailed to each member's home address as it appears in LASERS records. Agencies will no longer receive an individual copy of their employees' Annual Statements. We think you will find the Summary Report useful in tracking your employees' salary information and service credit.

LASERS periodically mails information directly to a member's home address, therefore, it is important for every member to have a current address on file with LASERS. Please ask your employees to review their information and inform you of any needed changes.

Questions regarding Annual Member Account Statements should be directed to your Human Resources office. If assistance is needed, Human Resources personnel may contact the LASERS Member Services Division at 225-922-0600 (Baton Rouge area) or 1-800-256-3000 (outside the Baton Rouge area).

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Cindy Rougeou, Executive Director